



CERTIFICATE OF ARRIVAL AND DEPARTURE

(to be completed, stamped and signed by the Erasmus contact person of the receiving institution)

Student's Name:	
Home University:	BOCCONI UNIVERSITY – I MILANO 04
Hosting University:	

PART 1: TO BE FILLED IN UPON ARRIVAL

I, the undersigned (name and surname)

Position: hereby declare that the above mentioned student arrived at our Institution on: ____/____/____

Date, _____ Signature and stamp of the hosting university _____

PART 2: TO BE FILLED IN UPON DEPARTURE

I, the undersigned (name and surname)

Position: hereby declare that the above mentioned student is departing from our Institution on: ____/____/____

Date, _____ Signature and stamp of the hosting university _____

Note on mobility dates:

The start date of the mobility period shall be the first day that the participant needs to be present at the receiving organisation. The end date of the period abroad shall be the last day the participant needs to be present at the receiving organisation.

Notes for the student:

Part 1 of this form must be filled in UPON ARRIVAL AT THE HOSTING INSTITUTION and uploaded to the dedicated online survey in pdf format by 15 days of arrival. Alternatively, you can upload any other official statement issued by the host university, confirming your date of arrival. The link to upload the Certificate of Arrival is available on the Bocconi Erasmus+ website.

Part 2 of this form must be filled in right before departure from your hosting institution and uploaded to the dedicated online survey in pdf format by 15 days of departure. The link to upload the Certificate of Departure is available on the Bocconi Erasmus+ website.

➔ Please note that the Certificate of Arrival and Departure cannot be signed more than 5 days before the certified arrival/departure date (e.g. if the actual arrival at the partner school is on the 14th, the document cannot be signed on the 4th of the same month).

